

Mahbub ul Haq Human Development Centre in Lahore, Pakistan

Terms of Reference for Director Research

The Director Research (DR) is expected to provide intellectual and organizational leadership of the work of Mahbub ul Haq Human Development Centre.

Responsibilities

The DR's major responsibilities include, but are not exclusively confined to, the following:

1. **Managing strategy:** The DR sets the medium to long term strategy for the South Asia Human Development Report (SAHDR) as a flagship of Mahbub ul Haq Centre. This includes setting the policy agenda and identifying themes of successive Reports, and the agenda for advocacy; and support of key policy makers.
2. **Managing substance and intellectual leadership:** DR has the responsibility to lead research and analysis. She/he leads the SAHDR team in drafting chapters.
3. **Managing the production process:** the DR supervises the production process to ensure quality and timeliness of output within a clearly defined time period. The process involves commissioning research, preparation of drafts, consultations on drafts with numerous partners, editing and copyediting, graphic and layout presentation etc.
4. **Managing relationships with governments of the region with statistical community to safeguard the credibility of SAHDRs; with leading policy makers, activists and researchers in the region; and with the civil society to ensure that the contents of reports are responding to the demands of social movements for just development. Managing outreach and representation. The DR is the chief spokesperson for SAHDRs.**
5. **Managing human and financial resources.** The DR is in charge of preparing documents for the Governing Board, supervises the work of administrative and financial team, and prepares fund-raising documents and donor reports.

Experiences and qualifications

Experience

The candidate is expected to be a development economist or a social scientist with creative strength necessary for leading a cutting edge research institution. She/he should have full grasp of human development approach to development. The ideal candidate should have at least 15 years substantive experience that combines policy research, policy engagement and practice, as well as managing people and processes, and demonstrated ability to get the job done with limited resources.

Education

Advanced university degree (PhD is preferable) in economics or other social sciences.

Language requirements

Fluency and high level of writing skills in English.

Competencies

- Strong skills and ability to conceptualize and convey strategic vision of the Mahbub ul Haq Centre.

- Strong research and analytical skills.
- Ability to advance the human development philosophy.
- Proven networking skills with policy makers and researchers.
- Strong public speaking and advocacy skills.
- Demonstrated capacity to establish and maintain relationship with key partners.
- Well-developed people management skills.
- Team building skills.

Salary will be subject to negotiation based on interview and in the light of prevailing salary scales in Pakistan for a similar job.

Address of Mahbub ul Haq Centre:

Mahbub ul Haq Human Development Centre 3rd Floor Library Building

Lahore University of Management Sciences, Opposite Sector U

DHA, Lahore Cantt 54792, Pakistan

Tel No: 042-35608000 ext. 4435, Fax: 042-35748713

Email:mhhdc.jobs@gmail.com